

**BRAZIL CITY PARKS & RECREATION BOARD**  
**APRIL 4, 2007**

- President Ruthann Jeffries called the meeting to order at 7 p.m.
- Mayor Arthur was in attendance.
- The March minutes were read and approved.

- Treasurer's Report—Linda Messmer  
Non-reverting Fund

|                                       |             |
|---------------------------------------|-------------|
| Beginning Balance-March 1, 2007.....  | \$17,512.88 |
| Revenue (Knust Excavating, Kumpf..... | 595.00      |
| Memorials)                            |             |
| Disbursements.....                    | <u>0.00</u> |
| Ending Balance-March 31, 2007.....    | \$18,107.88 |

Park Fund

|                                      |                      |
|--------------------------------------|----------------------|
| Beginning Balance-March 1, 2007..... | \$ 2,677.89          |
| Revenue (shelter reservations).....  | 175.00               |
| Disbursements (vendor list).....     | <u>\$ (4,940.37)</u> |
| Ending Balance-March 31, 2007.....   | \$(12,087.48)        |

The vendor list was reviewed and there were questions about the Aramark Uniform Services and Verizon bills. Mayor Arthur will investigate these two accounts and report his findings to Mrs. Messmer.

There were only two encumbrances—Don Bullerdick, \$2,200-picnic tables; Tom Jackson, \$1,500-treat Forest Park bridges.

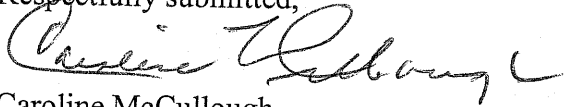
According to the mayor, there is a strong possibility the city will not receive tax money until November. Therefore, the Park Fund will be carrying a negative balance most of the year.

- Park Superintendent's Report—Bill Houck
  - The cost of the Craig Park emergency plumbing problems is \$1,500. Barrett Excavating did the work.
  - Plumbing problems at the softball diamond and large concession stand have been repaired.
  - The drinking fountain at the walking track is being installed.
  - The work on the Forest Park bridges is well underway and will be completed in a few days.
  - The twenty-five new benches are completed.
  - Stone has been graded and placed in various places.
  - Brad Deal motioned for Mr. Houck to contact Steve Girton to spray for weeds and grass in large areas at Craig and Forest Parks. Seconded by Linda Messmer. Carried.
  - Robert Kidwell will be employed full time at the parks this season. His part-time position will need to be filled. Mr. Houck will interview for this.
  - The RV dump station at Forest Park is under the Waste Water Department.

- Mayor Arthur will quickly get the resolution for the CCPA's Craig Park grant on the Council agenda. The Parks Ass'n. needs a resolution passed by the Council as well as a letter of support from the mayor to accompany the grant which is due May 1, 2007.
- Mayor Arthur is serving as a mediator between the Board and the Christmas in the Park Committee. In a letter to Mayor Arthur, Linda Ray, president of CIP Committee, indicated the Committee wanted Section V (DISPLAY MAINTENANCE) of the contract to read "All displays shall be done in good taste to insure that they will reflect the park in a favorable light. The DECORATOR shall inspect the displays weekly. If any displays are found to be in need of repair, the DECORATOR shall make said repairs by the following Saturday from the date the display was discovered to be in disrepair. If any loose parts of the displays are lying on park grounds, they shall be retrieved and placed in trash containers during said inspections." The Board unanimously rejected the "DECORATOR" instead of "COMMITTEE." Also the Board will only have a contract with the CIP Committee, not the individual decorators. Mayor Arthur will relay the Board's decisions to Ms. Ray.
- Discussion was held on an informational sign to be placed near the Emery Jenkins Nature Trail sign by the cabins. Also, Brad Deal discussed having a sign frame where specific events could hang their sign at the appropriate times. More on both of these suggestions later.
- Linda Messmer motioned to rescind a motion from the March meeting concerning signs along SR 59 at Forest Park. Seconded by Caroline McCullough. Carried.
- Linda Messmer then motioned to remove all signs along SR 59 except the new Chamber Welcome sign, the Forest Park sign, and the Forest Park Golf Course sign. Seconded by Brad Deal. Carried.
- Kim Greer, sales associate of Playworld Midstates, presented the pricing of the new toddler playground equipment at Forest and Wheeler Parks. She included equipment, freight, pea gravel and concrete. The breakdown is as follows: Forest Park—Engine (\$5,869), Tanker Car (\$1,710), Sandbox Car (\$3,107), Flutter-By (\$686), Freight (\$1,100), Pea Gravel (\$250), Concrete (\$350). Total-\$13,072. Wheeler Park—First Play Toddler (\$2,307). Grand Total--\$15,379.00.  
After discussion and patron comments, Brad Deal motioned to purchase the toddler playground equipment from Playworld Midstates as outlined above. \$13,072 will be taken from the Non-reverting Fund and \$2,307 from the Park Fund. Seconded by Linda Messmer. Carried. Mrs. Greer agreed to help with the installation.

- The abundance of trash in the parks has become a serious problem. Citizens are using the waste receptacles as their household dumping stations. Addresses found in some of the trash had county addresses. Exactly how to solve this problem is difficult. Several suggestions were given from the Board, Mayor, Council member, and patrons which included removing all trash barrels, significantly increasing the littering fine, reducing the number of perimeter trash receptacles, fencing in the dumpster. The problem was tabled for research and thought.
- Since pool party prices were unavailable, this matter was tabled until the May meeting.
- Advertising for pool employment has been in the classifieds, and response has been limited. As in the past, a front page notice and story will be done.
- The CYL opening day is April 14 at 10:30. All Board members and patrons are invited.
- The meeting was adjourned at 9:30 p.m.
- Signed contracts were received from the Clay County Humane Society and the Brazil Concert Band.

Respectfully submitted,



Caroline McCullough